

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name:

Last First Middle

Address:

Street (Apt) City/State Zip

Alternate Address:

Street City/State Zip

Contact Information:

_____(____)_____(____)_____
Home Telephone Mobile Telephone Email

POSITION SOUGHT: _____ **Available Start Date:** _____

Required Pay Range: _____ **Are you currently employed?** _____

EDUCATION

Name and Location Graduate? – Degree? Major / Subjects of Study High School

College or Universities

Specialized Training,

Professional Licenses, Certifications, or Registrations I possess: _____

PREVIOUS EXPERIENCE

Please list beginning from most recent

Dates Employed Company Name Location Role/Title
Job notes, tasks performed and reason for leaving:

Dates Employed Company Name Location Role/Title

Job notes, tasks performed and reason for leaving:

REFERENCES

Please list two references who are not relatives.

Name	Address	Telephone	Years Known

Acknowledgement and Authorization:

Are you able to perform the essential functions of the position with or without accommodations? YES NO
If no, what accommodations are needed?

Are you legally eligible for employment in the U.S.A.? YES NO

Have you ever been convicted of a felony? YES NO

Information to the applicant: As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment you may be required to : supply your birth certificate or other proof of authorization to work in the US, have a drug test, or sign a conflict of interest agreement and abide by its terms.

I understand and agree to the information shown above:

- I certify that all answers given are true and complete to the best of my knowledge
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision
- I agree to abide by the rules and regulations of Samaritan which may be changed, amended, withdrawn, added or interpreted at any time at Samaritan's sole option without prior notice to me.

Signature _____ **Date:** _____

Samaritan Counseling & Growth Center
Bartlesville, OK 74006
918.336.1463
918.331.9717 fax
www.samaritanbartlesville.org